**Completed By: Date Completed: Date Updated:**

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| **Biographical Information** |
| ***Student Information*** |
| **Name:**  | **DOB:** Click here to enter a date. | **Current Grade:**  |
| **Court Case #:**  | **Court Status:** Choose an item. | **Date of Placement:** |
| **Home Placement:** Choose an item. | **Address:** | **Student Cell Phone/Email:** |
| ***Current School Information*** |
| **School Name:** | **District Name:** | **Type of School:** Choose an item. |
| **Date of Enrollment:** Click here to enter a date. | **Reason for Enrollment:** Choose an item. | **Total Number of Schools Attended:** |
| ***Contact Information*** |
| **Education Rights Holder (ERH):**  | **Relationship:** | **Proof of Education Rights:** Choose an item. |
| **Address:** | **Phone:**  |
| **Current Caregiver:**  | **Relationship:** | **Email:** |
| **Address:** | **Phone:**  |
| **Social Worker:** | **Phone:** | **Email:** |
| **Legal Representative (Dependency):** | **Phone:** | **Email:** |
| **Probation Officer:** | **Phone:** | **Email:** |
| **Public Defender:** | **Phone:** | **Email:** |
| **Therapist:** | **Phone:** | **Email:** |
| **Wrap Around:** | **Phone:** | **Email:** |
| **CASA:** | **Phone:** | **Email:** |
| **Education Attorney/Advocate:** | **Phone:** | **Email:** |
| **Other:** | **Phone:** | **Email:** |
| **Other:** | **Phone:** | **Email:** |
| **Other:** | **Phone:** | **Email:** |

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| **Case Management** |
| ***School History*** |
| **Enrollment Information** | **Academics** | **Attendance & Social/Emotional** | **Special Education & Other Services** |
| *YY/YY**Grade* Retained: [ ] **School:****School District:****School Type:**Choose an item.**Enrollment Date:**Click here to enter a date.Choose an item.**Reason for Enrollment:**Choose an item.**Exit Date:**Click here to enter a date.Choose an item.**Reason for Exit:**Choose an item. | **DRDP for 3-5 yr. olds**Areas of Concern: **Grades****School Schedule:** Choose an item.*Grading Scale: Choose an item.**Course Name: Grade(Credits)**Examples:* Elementary School: Reading: 2/2/3Middle School: Math 6: A/B+High School:World History: A(5)/B(5)**State Testing****Test Type**: Choose an item. *English:* Choose an item.*Math:* Choose an item.**CAHSEE** *English*: Choose an item.*Math*: Choose an item.*Interventions Provided (specify date(s))*:  | **Attendance**Total Number of Days Absent: Total Number of Periods Absent:Total Number of Tardies: Attendance Rate: Choose an item.*Interventions Provided (specify date(s))*: **Mental Health/Attention/Behavior**Teacher Concerns: Caregiver Concerns: Diagnoses (specify date): Medications: Services: -Type: Choose an item. Date(s):-Type: Choose an item. Date(s):-Type: Choose an item. Date(s): Therapy Goals:**Discipline**Teacher Concerns: Caregiver Concerns: Total # of Discipline Referrals: *Reasons:*Total # of Days Suspended: *Reasons:*Asked to leave preschool/school: Choose an item.Expulsion: Choose an item.*Interventions Provided (specify date(s))*:  **Additional Notes** | **SST Meeting****Date:** Click here to enter a date.**Concerns:** **Intervention Plan:** **Persons Responsible:** **504 Plan****Date:** Click here to enter a date.**Disability:** **Intervention Plan:****ERH Consent:** Choose an item.**Special Education Assessment****Type:** Choose an item.**Date:** Click here to enter a date.**Summary of Results:** **IEP****Type:** Choose an item.**Date:** Click here to enter a date.**Eligibility:**[ ] Primary: Choose an item.[ ] Secondary: Choose an item. **Placement Type**:Choose an item.**Services (specify type and amount):** **Notes:** **ERH Consent**: Choose an item. |
| ***Needed Interventions and Outcome-Tracking* *for*** *YY/YY* |
| **Education Rights Holder** (See [Education Toolkit](http://kids-alliance.org/wp-content/uploads/2014/12/EdToolkit.pdf) Page 2-3)**Current Status:** [ ]  Unable to identify ERH[ ]  No contact information available for current ERH[ ]  Multiple attempts to contact ERH unsuccessful (specify dates and methods of contact):[ ]  ERH not available to meaningfully participate in student’s education (specify):[ ]  ERH no longer has relationship with student (specify):[ ]  Other (specify):[ ]  No Concern **Needed Interventions:** **Outcomes:** [ ]  Current ERH identified and contacted (provide name and phone number):[ ]  New ERH appointed, court documentation received, and ERH contacted (provide name and phone number):[ ]  ERH not appointed, district surrogate appointed (provide name and phone number):[ ]  Other (specify):**School of Origin** (See [Education Toolkit](http://kids-alliance.org/wp-content/uploads/2014/12/EdToolkit.pdf) Page 11)**Current Status:** [ ]  Enrolled in current school within last 15 months because of a home placement change[ ]  Home placement change imminent [ ]  No concern**Needed Interventions:**[ ]  Discuss with ERH and current caregiver youth’s school of origin rights[ ]  Identify school(s) of origin options, including transportation funding availability [ ]  Discuss pros and cons of each option[ ]  Identify ERH decision**Outcomes:** [ ]  Remained in/returned to school of origin[ ]  Transferred to new school per ERH decision**Academic Achievement** **Current Status:** [ ]  Earning poor grades [ ]  Scored below average on state or district testing [ ]  Demonstrating other signs of academic delays (specify):[ ]  No concern**Needed Interventions:****Outcomes:** [ ]  Grades improved [ ]  Test scores improved [ ]  Other (specify): **Attendance****Current Status:** [ ]  Greater than 95% [ ]  90-95% [ ]  Less than 90% [ ]  Unavailable**Needed Interventions:** **Outcomes:** [ ]  Attendance improved 1 attendance band[ ]  Attendance improved 2 attendance bands[ ]  Other (specify):**Mental Health/Attention/Behavior** (See [Education Toolkit](http://kids-alliance.org/wp-content/uploads/2014/12/EdToolkit.pdf) Page 46)**Current Status:** [ ]  Has mental health diagnoses, but not receiving therapy (specify concerns): [ ]  Struggles with attention, but no diagnosis (specify concerns): [ ] Teacher concerns (specify):[ ]  Caregiver concerns (specify):[ ]  Mental health provider concerns (specify):[ ]  Other (specify):[ ]  No concern**Needed Interventions:****Outcomes:**[ ]  Received professional diagnosis (specify):[ ]  Received counseling services (specify):[ ]  Prescribed medication or medication changed (specify):[ ]  Assessed for special education [ ]  IEP modified[ ]  Other (specify):**Discipline**  (See [Education Toolkit](http://kids-alliance.org/wp-content/uploads/2014/12/EdToolkit.pdf) Page 47-48)**Current Status:** [ ]  Has 10 or more discipline referrals in current school year[ ]  Suspended 5 or more school days in current school year[ ]  Expelled in current school year[ ]  Other (specify):[ ]  No concern**Needed Interventions:****Outcomes:** [ ]  Discipline referrals reduced[ ]  Suspensions reduced[ ]  Assessed for special education[ ]  IEP modified[ ]  Other (specify):**Special Education Eligibility** (See [Education Toolkit](http://kids-alliance.org/wp-content/uploads/2014/12/EdToolkit.pdf) Page 46)**Current Status:** [ ]  Earning poor academic grades (specify):[ ]  Tested below average on state or district testing (specify):[ ]  Physical or mental health diagnosis affecting student at school (specify):[ ]  Behavioral and/or discipline issue(s) (specify):[ ]  Other (specify):[ ]  No concern**Needed Interventions:** Referred for special education assessment (specify type(s)): [ ]  Psycho-Educational [ ]  Speech & Language [ ]  ERMHS/ERICS [ ]  Occupational Therapy [ ]  Physical Therapy [ ]  Functional Behavioral Assessment [ ]  Assistive Technology [ ]  Audiological [ ]  Vision Itinerant [ ]  Other (specify):**Outcomes:**[ ]  Found eligible for special education[ ]  Found not eligible for special education**Appropriateness of Current IEP** (See [Education Toolkit](http://kids-alliance.org/wp-content/uploads/2014/12/EdToolkit.pdf) Page 46)**Current Status :** [ ]  IEP not meeting academic needs (specify):[ ]  IEP not meeting behavioral needs (specify):[ ]  IEP overdue (specify): [ ]  Assessment needed (specify type): [ ]  Psycho-Educational [ ]  Speech & Language [ ]  ERMHS/ERICS [ ]  Occupational Therapy [ ]  Physical Therapy [ ]  Functional Behavioral Assessment  [ ]  Assistive Technology [ ]  Audiological [ ]  Vision Itinerant [ ]  Other (specify):[ ]  Other (specify):[ ]  No concern**Needed Interventions:** [ ]  IEP modified (specify):[ ]  Referred for assessment (specify type): [ ]  Psycho-Educational [ ]  Speech & Language [ ]  ERMHS/ERICS [ ]  Occupational Therapy [ ]  Physical Therapy [ ]  Functional Behavioral Assessment  [ ]  Assistive Technology [ ]  Audiological [ ]  Vision Itinerant [ ]  Other (specify):[ ]  Other (specify):**Outcomes:** [ ]  Assessments conducted[ ]  IEP held[ ]  IEP modified (specify):[ ]  Other (specify): |

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| **High School Graduation Planning** |
| **High School Graduation Credits** |
| **School District Credit Checklist** |
| **School District Requirements***(List Course Names and Credits Required)* | **Classes Completed***Class Name: Credits Earned (School, Semester, Academic Year)* | **Classes Remaining***Class Name: Credits Remaining* |
| Social Studies |  |  |
| English |  |  |
| Math  |  |  |
| Science |  |  |
| Foreign Language  |  |  |
| Visual/Performing Arts |  |  |
| PE |  |  |
| Health |  |  |
| Electives |  |  |
| Needed: | Completed:  | Remaining: |
| **Needed Interventions & Outcome Tracking** |
| **Current Status:** Choose an item.[ ]  Missing partial credits[ ]  Failed classes[ ]  Transferred after 2nd year of high school and unable to satisfy local graduation requirements (see AB 167/216 Graduation Checklist) **Cumulative High School GPA:** | **Needed Interventions:** [ ]  Partial credits (See [Education Toolkit](http://kids-alliance.org/wp-content/uploads/2014/12/EdToolkit.pdf) Page 53-55)[ ]  Summer school enrollment[ ]  Dual-enrollment (with ERH approval)[ ]  Consider student for AB 167/216 graduation eligibility (see checklist below)[ ]  Other (specify):  | **Outcomes:**[ ]  On track[ ]  Off track |
| **AB 167/216 Graduation Checklist** (See [Education Toolkit](http://kids-alliance.org/wp-content/uploads/2014/12/EdToolkit.pdf) Page 58-60) |
| Student has open foster care or probation court case: [ ] Yes [ ]  NoStudent transferred schools after the second year of high school: [ ] Yes [ ]  NoStudent cannot reasonably complete all local district graduation requirements within 4 years of high school: [ ] Yes [ ]  No**Eligible** (The answers to the above must all be “yes” for a student to be eligible for AB 167/216 graduation):[ ] Yes [ ]  No**Certification Completed** (Provide written notification of eligibility determination to student, ERH, and social worker within 30 days of enrollment and instructions to ERH on how to accept eligibility): [ ] Yes [ ]  No **ERH decision:**[ ] Accept eligibility [ ]  Remain in high school for a 5th year [ ]  Reject eligibility [ ]  Decision not yet made**Course Scheduling** (Use the below credit checklist to determine necessary courses if ERH accepted eligibility) |
| ***AB 167/216 Courses Required*** | ***Courses Completed*** | ***Courses Remaining*** |
| Social Studies * World History (1 year)
* US History (1 year)
* Government (.5 years)
* Economics (.5 years)
 |  |  |
| English (3 years) |  |  |
| Math (2 years)* Algebra 1 (1 year)
 |  |  |
| Science (2 years)* Biology (1 year)
* Physical Science (1 year)
 |  |  |
| Foreign Language/Visual and Performing Arts (1 year) |  |  |
| PE (2 years) |  |  |
| Required: 130 credits | Completed: | Remaining: |
| **Outcome:** Choose an item.  |
| **California High School Exit Exam (CAHSEE)** |
| **Current Status:***Math:*[ ]  Passed [ ]  Not passed [ ]  Not attempted*English:*[ ]  Passed [ ]  Not passed [ ]  Not attempted  | **Needed Interventions:** [ ] Referred to CAHSEE tutoring [ ] Enrolled in CAHSEE prep courses [ ]  For special education students, discussed special education waiver with  IEP team and Education Rights Holder [ ]  Other (specify): | **Outcome:** [ ]  Passed CAHSEE Math[ ]  Passed CAHSEE English[ ]  Accepted special education waiver |

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| **Higher education Planning** |
| **Current Goal(s):** [ ]  University [ ] Community College [ ] Undecided [ ] Other: |
| ***Four Year University*** |
| **A-G Course Checklist** |
| **A-G Requirements***(Courses must be A-G certified)* | **Courses Completed with C- or Higher***Course: Grade (School, Semester, Academic Year)* | **Courses Remaining***Course Name: Semesters Remaining* |
| Social Studies (2 years) |  |  |
| English (4 years) |  |  |
| Math (3 years) |  |  |
| Laboratory Science (2 years) |  |  |
| Foreign Language (2 years) |  |  |
| Visual/Performing Arts (1 year) |  |  |
| College-Prep Elective (1 year) |  |  |
| **Total UC/CSU GPA:** |
| **Current Status** | **Needed Interventions** | **Outcomes** |
| *Minimum requirements* [ ]  Off track for A-G course requirements [ ]  Not meeting 3.0 UC GPA minimum[ ]  Not meeting 2.0 CSU GPA minimum | *Minimum requirements*[ ]  Scheduled student to retake necessary A-G courses[ ]  Dually-enrolled student in community college courses[ ]  Dually enrolled in independent study[ ]  Enrolled in summer school[ ]  Referred student for tutoring: [ ]  School-based tutoring[ ]  Beyond the Bell tutoring[ ]  County Office of Education tutoring (provide application)[ ]  Community-based tutoring | *Minimum requirements* [ ]  On track for A-G course requirements [ ]  Completed A-G course requirements [ ]  Met 3.0 UC GPA minimum[ ]  Met 2.0 CSU GPA minimum |
| *Entrance Exams*[ ]  Needs fee waivers for SAT/ACT[ ]  Has not accessed SAT/ACT prep resources[ ]  Has not taken necessary college entrance exams (specify): | *Entrance Exams*[ ]  Applied for fee waiver for SAT/ACT[ ]  Referred to free/low cost SAT/ACT prep resources[ ]  Assisted student with SAT/ACT registration | *Entrance Exams*[ ]  Received fee waiver for SAT/ACT[ ]  Took necessary college entrance exams (specify): |
| *Applications*[ ]  Needs fee waivers for applications[ ]  Needs assistance accessing applications[ ]  Needs assistance identifying foster youth programs  | *Applications*[ ]  Assisted student with applying for fee waivers[ ]  Assisted student with completing applications[ ]  Informed student of priority registration/enrollment at CSUs[ ]  Researched foster youth programs | *Applications*[ ]  Received fee waivers[ ]  Applications submitted[ ]  Student accepted to universities |
| ***Community College*** |
| **Current Status** | **Needed Interventions** | **Outcomes** |
| [ ]  Has not taken community college placement tests[ ]  Needs assistance registering[ ]  Needs assistance identifying foster youth programs | [ ]  Arranged for student to take placement tests [ ]  Informed student of priority registration/enrollment deadlines (http://www.stepforward.cccco.edu)[ ]  Researched foster youth programs | [ ]  Took community college placement tests *Results*: Math: English: [ ]  Registered for community college |
| ***Financial Aid*** |
| **Current Status** | **Needed Interventions** | **Outcomes** |
| *FAFSA*[ ]  Needs assistance completing FAFSA | *FAFSA*[ ]  Informed student of deadline for submitting FAFSA[ ]  Referred student to FAFSA workshops[ ]  Informed student of importance of Question 53 (whether youth is/was a ward of the court after age 13)[ ]  Worked with social worker to gather proof of foster care status (e.g., juvenile court minute order) | *FAFSA*[ ]  Submitted FAFSA application by deadline |
| *Grants*[ ]  Needs assistance applying for CHAFEE grant[ ]  Needs assistance applying for Board of Governors Fee Waiver (community college only) | *Grants*[ ]  Assisted student with completing CHAFEE grant application at <https://www.chafee.csac.ca.gov/StudentApplication.aspx>.* Students attending four year universities or community colleges receive up to $5,000 per year.
* Students attending Career and Technical Education Programs can receive up to $2,500 a year.

[ ]  Assist student in applying for Board of Governors Fee Waiver at www.cccapply.org/BOG\_Waiver (waives tuition for current and former foster youth) | *Grants*[ ]  Received CHAGEE grant[ ]  Received BOG fee waiver |
| *Scholarships*[ ]  Needs assistance applying for scholarships (specify): | *Scholarships*[ ]  Helped student complete scholarship applications given their background and interests | *Scholarships*[ ]  Received scholarship(s) (specify): |