



The Alliance for Children's Rights Chief Financial Officer

MISSION AND BACKGROUND

The Alliance for Children's Rights provides free legal services and advocacy to protect the rights of impoverished and abused young people so that they can have safe, stable homes, health care, and the education that they need to thrive. Since the Alliance's founding in 1992, it has served nearly 150,000 children and youth in Los Angeles County including those who have been abused and neglected, children living in poverty, children denied medical treatment or public benefits, and children in need of legal guardianship or adoption.

POSITION OVERVIEW

Reporting directly to the President and CEO, the Chief Financial Officer, as a member of the Executive Team, shares responsibility for the effective and efficient operations, management, and financial viability of the Alliance for Children's Rights.

The CFO will interact broadly across the organization and be accountable for developing and proposing budgets, enhancing the HR functions, monitoring budget performance, assisting in formulating and funding strategies and providing operational oversight, overseeing audit processes, and creating and monitoring contracts and agreements as required.

RESPONSIBILITIES

The Chief Financial Officer, reporting to the President and CEO, will:

Work with the CEO, Executive Team, Controller and Director of Administration to:

- develop and manage the organizational budget;
- develop long term cash flow;
- participate in Board of Directors' meetings including: Finance Committee meetings; Board of Directors' meetings and annual Audit Committee meetings.
- supervise and provide support to the Controller and the organization's accounting functions;
- ensure the ongoing needs and growing demands for up-to-date and secure information systems and infrastructure are met;
- provide leadership and support to the Director of Administration and human resources functions;
- oversee contract and funding agreement compliance, in collaboration with the CEO and the Legal Program and Development teams;
- enhance the internal organizational processes and infrastructure to allow for the growth and increased sustainability plan over the next five years.

QUALIFICATIONS

As a prerequisite, the successful candidate must have a demonstrated background in financial management in a non-profit setting.

Other qualifications include:

- Graduate degree in business, management, or equivalent;
- Demonstrated experience in the skills relevant to the primary responsibilities of the position;
- Experience managing budgets in excess of \$5 million.
- Strong financial management experience in a senior management leadership role for a minimum of five years;
- Strong business acumen with ability to understand and interpret financial reports;
- Strong understanding of GAAP guidelines, internal controls, annual audit, and 501(c)(3) compliance;
- Experience in working in resource-constrained environments;
- Significant supervisory experience;
- Experience in development and fundraising;
- Straightforward, self-motivated, collaborative, and diplomatic, listening as well as giving advice and respecting the abilities of others;
- Must demonstrate integrity, exercise discretion and dependability, and adhere to the Code of Ethics of the Association of Fundraising Professionals.

CLASSIFICATION: Fulltime, exempt

COMPENSATION

This is a rare and outstanding opportunity for a highly motivated, well-qualified and mission-driven individual to assume a pivotal role in a highly-regarded and successful non-profit organization with an exceptional mission and services. The Alliance for Children's Rights is prepared to offer a competitive compensation package, including salary, medical benefits, and vacation.

The Alliance for Children's Rights is an Equal Opportunity employer. Personnel are chosen on the basis of ability without regard to race, ethnicity, religion, sex, gender, age, national origin, disability, marital status, or sexual orientation, in accord with federal and state law.

Submit cover letter and résumé by e-mail to s.gonzalez@kids-alliance.org or by fax to (213) 368-6016 or by mail to 3333 Wilshire Boulevard #550, Los Angeles, CA 90010.